

Friday, 11 April 2025

Councillor Stephenson
Chairman to Amber Hill Parish Council
C/o Nicky Bush
38 Milne Green
Swineshead
PE20 3NP



Subject: End of Year Internal Audit Report 2024/25

Dear Councillor Stephenson,

I appreciate the opportunity to conduct the end-of-year Internal Audit and thank the council for addressing the recommendations outlined in the mid-year report.

Please find attached the completed **AGAR 2024/25 Form 2, Page 4 – Annual Internal Audit Report**. The signed original will be posted to the council office for official records.

This report should be shared with all council members and published in accordance with the statutory publication requirements outlined on Page 1 of the AGAR.

Based on the information provided promptly by Nicky, along with information on the council's website, I have conducted several paper trails and governance checks.

As of **31 March 2025**, I confirm that the cash in hand, as per the bank statements, stands at:

Community A/C	£ 604.91
Savings A/C	£8,530.01
TOTAL	<u>£9,134.92</u>

Additionally, the **National Association of Local Councils (NALC)** has published revised **Financial Regulations** to align with updated procurement legislation, gender-neutral language, and better reflects the Code of Conduct. Also, NALC has released amended **Standing Orders**.

The council will need to review and adopt both documents to ensure compliance and relevance.

Please do not hesitate to contact me should you require any clarification or further information.

Yours Sincerely

V Clark

Mrs Victoria Clark

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