

ANNUAL AMBER HILL PARISH COUNCIL MAY 18TH 2026

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WEBSITE: www.parishes.lincolnshire.gov.uk/amberhill

Chair: Councillor Mr C Stephenson

Temp Clerk: Mrs Kathy Roberts

Draft Minutes Amber Hill Parish Council meeting held on 18th May 2026

Present: Cllr Elizabeth Gadd, Cllr C Stephenson, Cllr Graham Winman, Cllr Emily Herbert, Cllr Jane Webb

26/863 **Nomination of Chairman** for the forthcoming year – Cllr CS nominated **Cllr Graham Winman** seconded by Cllr EG – no further nominations all voted in favour **Cllr GW accepted and signed documents. RESOLVED**

26/864 **Nomination of Vice Chair**, Cllr Winman nominated Cllr Elizabeth Gadd, seconded Cllr Jane Webb – all voted in favour **Cllr EG accepted and signed documents RESOLVED**

No Public forum required

Lincolnshire County Cllrs, Cllr P Lock & Cllr Barry Daish joined the meeting.

Boston Borough Cllrs Welberry and Evans – apologies attending a full BBC meeting

26/865 **Chairman Cllr Graham Winman** took the Chair – thanking Cllrs for the vote of confidence.

26/866 Apologies recorded from Parish Councillors Bowler and Panton

26/867 No declarations of interest declared at this point.

26/868 **Approval of the accounts** for financial year end 31st March 2026 **Resolved Signed**

26/869 Council representative to the **Playing Field Committee Cllr Jane Webb** agreed to continue

26/870 Review and adoption of the following documents

(a) **Standing Orders – no changes**

(b) **Financial Regulations – no changes**

(c) **Asset Register – addition Lap top**

(d) **Insurance Policy cover was scrutinised in respect of insured risks.**

All above proposal to approve for the coming year **RESOLVED**

26/871 **Notes of the meeting held March 16th 2026** previously circulated, Proposal to sign as a true and correct record of the meeting **RESOLVED**

26/872 **Lincolnshire CCllr P Lock:** Reported Sutterton Drove subsidence following the last meeting and informed Cllrs that it was being monitored, however people should be encouraged to report this and any other concerns on FIX MY STREET, extra money has been made available pot hole repairs however the subsidence issues are still a major concern around the County. Cllr Lock had visited the A17 ongoing works which he found very interesting.

A year has passed since the elections the next meeting will be the anniversary of this Council Running services with £35million being saved in that year. Cllr Lock is head of Adult services and has recently gained the position with Children's services.

Fix My Street – reports required: 1. Chapel Lane surfacing not completed and potholes.

2. Subsidence between Cherry Trees and Kennels Sutterton Drove.

3. Hedge overhanging the Highway/footway within the 30mph limit centre of Village.

The Local Government Review is still under review with the next announcements due in

July – the future of government of Lincolnshire is not yet decided.

26/873 **Internal Audit & AGAR** – review and approval of Audit Documents

- a Review of Internal Audit report
 - b To consider and complete the Annual Governance Statement
 - c Accounting statements 2025/26
 - d Explanation of variances & reconciliation between box 7 & 8
 - e Certificate of exemption
 - f. To approve the dates of published electors rights 3/6/26 to 14/7/26
- Councillors had all been sent the above documents previous to the meeting including
The internal auditors letter confirming clearance of the audit for 2025/26
The Annual governance statement was read out and completed.
All documents signed and dated Chairman and Clerk as required.
Documents to be published asap on the website with the Certificate of Exemption
being sent to PKF Littlejohn the external auditor for Lincolnshire.

26/874 **PAYMENTS DUE – Clerk has no access to banking and the Council are awaiting delivery of a new cheque book to allow payments to be made in the interim period.**

1. £250 – final salary of the late N Bush to be paid to executors via estate.
2. £73.01 – March grass cutting due 30th May
3. £400 – Temp Clerk
4. £112.45- HMRC includes £12.45 Employers N I
5. £ 72 -Hubberts Bridge Community Hall meetings Jan, March, May
6. £216.86 - Zurich Insurance due before 1st June
7. £43.50 – Internal auditors fee to V. Clark

26/875 **PLANNING – B/26/0181 Deansgate House** – Claydyke Bank, Amber Hill PE20 3RL
Proposed single storey rear extension to existing building NO OBJECTIONS OR
COMMENTS Council Support the improvements.